



Many hearts, many hands  
Muchos corazones, muchas manos



# Cash Verification Form

- TWO PEOPLE REQUIRED TO VERIFY THIS FORM!
- Both persons verifying cash for deposit need to sign under 1) and 2) below.
- Make 2 photocopies for the form. Place 1 in the Treasurer's file and keep the other for reference.
- Call, text or email Masami to inform her you have a deposit ready.

TEXT/TEL: 650-722-0251 EMAIL: [Takayamamy@gmail.com](mailto:Takayamamy@gmail.com)

Activity/Event Name: \_\_\_\_\_ Date: \_\_\_\_\_

Donations not relating to an event: \_\_\_\_\_ # Memberships: \_\_\_\_\_

COINS # of		
	x 1¢ =	
	x 5¢ =	
	x 10¢ =	
	x 25¢ =	
	x 50¢ =	
	x \$1 =	
TOTAL:		\$

CURRENCY # of		
	x \$1 =	
	x \$5 =	
	x \$10 =	
	x \$20 =	
	x \$50 =	
	x \$100 =	
TOTAL:		\$

CHECKS : Attach adding machine tape if more than 20.			
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
#	\$	#	\$
TOTAL CHECKS:		\$	
TOTAL COINS:		\$	
TOTAL CURRENCY :		\$	
GRAND TOTAL:		\$	

Prepared By (Print name): \_\_\_\_\_ Verified By (Print Name): \_\_\_\_\_

Signature 1: \_\_\_\_\_ Date: \_\_\_\_\_

Signature 2: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Secretary : \_\_\_\_\_ Date: \_\_\_\_\_